

STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY

For Official Use

Plaintiff: (Name [first, middle, last], Address, City, State, Zip)

☐ See attached for additional plaintiffs.

-VS-

To: Defendant(s) : (Name [first, middle, last], Address, City, State, Zip)

☐ See attached for additional defendants.

If you require reasonable accommodations due to a disability to participate in the court process, please call _____ at least 10 working days prior to the scheduled court date. Please note that the court does not provide transportation.

☐ Amended

Summons and Complaint Small Claims

Case No. _____

- ☐ Claim for money (\$5,000 or less) 31001
- ☐ Return of property (replevin) 31003
- ☐ Eviction 31004
- ☐ Eviction due to foreclosure 31002
- ☐ Arbitration award 31006
- ☐ Return of earnest money 31008

SUMMONS

To the Defendant(s):

You are being sued as described below. If you wish to dispute this matter:

☐ You must appear at the time and place stated.

AND/OR (Clerk will circle one)

☐ You must file a written answer and provide a copy to the plaintiff or plaintiff's attorney on or before the date and time stated.

If you do not appear or answer, the plaintiff may win this case and a judgment entered for what the plaintiff is asking.

When to Appear/File an Answer

Date	Time
------	------

Place to Appear/File an Answer

--

Clerk/Attorney Signature

Date Summons Issued

Date Summons Mailed

COMPLAINT

Plaintiff's Demand:

The plaintiff states the following claim against the defendant(s):

1. Plaintiff demands judgment for: *(Check as appropriate)*

- ☐ Claim for Money \$ _____
- ☐ Return of Earnest Money ☐ Eviction ☐ Eviction due to foreclosure
- ☐ Return of property (replevin) *(Describe property in 2 below.)* ☐ Confirmation, vacation, modification or correction of arbitration award.

(Not to include Wis. Stats. 425.205 actions to recover collateral.)

Plus interest, costs, attorney fees, if any, and such other relief as the court deems proper.

2. Brief statement of dates and facts: *(If this is an eviction action and you are seeking money damages, you must also state that claim on this form.)*

☐ See attached for additional information. Provide copy of attachments for court and defendant(s).

Verification: Under oath, I state that the above complaint is true, except as those matters stated upon information and belief, and as to those matters, I believe them to be true.


I am: ☐ plaintiff. ☐ attorney for the plaintiff.

Subscribed and sworn to before me

On _____

Notary Public, State of Wisconsin

My commission expires: _____

Signature of Plaintiff or Attorney 	Date	Attorney's State Bar Number
Plaintiff's/Attorney's Telephone Number	Law Firm and Address	